

Synchrotron Radiation Center

Shuttle Service

For SRC Affiliated Students and Beamline Users

In response to student requests for a transportation program between the Madison Campus and SRC, the SRC has established a shuttle service through the Madison Taxi Company effective 06/09/2008. This program is only available to students and beamline users who have an affiliation with SRC. The initial funding period for this program from SRC will run through 12/19/08 during which the plan will be monitored closely to determine ways to improve it that are sustainable. Over the course of the next few weeks we expect to fine tune the schedule and scheduling procedure to better meet the needs of our users.

Shuttle Service Schedule

The Shuttle service will be available Monday through Friday from 8:00 AM to 9:00 PM by reservation only. Reservations are on a first come first serve basis during three service periods during the day, Morning, Afternoon, and Evening. Reservations for service must be made verbally (directly) and confirmed with the SRC Shuttle Coordinator.

Shuttle departure during each service period* will be based on the first reservation called into the Shuttle Service Coordinator by a student user or beamline user. There will be only one departure schedule in each service period. Reservations can be made no earlier than 8:00 AM two work days (Monday thru Friday) prior to the date of service or no later than 1:30 PM the work day prior to the date of service. If there are no reservations for service, a cab will not be dispatched for the scheduled service period. Service periods are currently as follows:

Morning

<u>Service Period*</u>	<u>Departure Points</u>
8:00 – Noon	Memorial and/or South Union and/or SRC

Afternoon

<u>Service Period*</u>	<u>Departure Points</u>
Noon – 4:30 PM	Memorial and/or South Union and/or SRC

Evening

<u>Service Period*</u>	<u>Departure Points</u>
4:30 PM - 9:00 PM	Memorial and/or Union South and/or SRC

- Travel time between Campus and SRC is approximately ½ hour. (If a Shuttle is requested for an 8:30 AM departure from SRC, by default it will leave the Madison campus by 8:00 AM)
- Shuttles will wait 5 minutes before making return trips.

To Make A Reservation

Reservations can be made starting at 8:00 AM two work days (Monday thru Friday) prior to the date of service up to 1:30 PM the work day prior to the date of service. Shuttle reservations must be made verbally (directly) and confirmed with the SRC Shuttle Coordinator office, (608)877-2007. If the Coordinator is unavailable at the time of your call, you may leave your name and telephone number for them to call you back. Leaving a message however, does not constitute a confirmed reservation. Besides your name, you will be asked to provide the name of your Principal Investigator, the beamline you will be working on, and a telephone number where you can be reached. If you will need a round trip reservation, you need to schedule it at the time you make your original reservation.

Shuttle Pick Up Point and Identification

Madison Taxi Service will pick up at the following points.

- Union South- on the Johnson Street side of the Union by the entrance.
- Memorial Union - in the parking lot on the East end of the Union between the Union and the Red Gym.

The driver will ask you to provide your name.

The Shuttle will not have any identification, so confirm with the driver that they are the shuttle vehicle going to the "Synchrotron Radiation Center" before taking the ride. You will be responsible for the fare if you ride in a cab other than the one scheduled by SRC.

Rider Confirmation

If you make a reservation and your plans change, you must call to cancel the reservation as soon as possible but no later than one hour before your scheduled pick up time. Failure to notify the Coordinator of a cancellation "No Show" or misrepresentation in accessing this service may result in loss of use.

We would appreciate your comments about the Shuttle Program on Survey form located at the SRC visitor's podium in the SRC lobby.